

State Assessors Board Uniform Standards of Professional Appraisal Practice (USPAP) Request

The Uniform Standards of Professional Appraisal Practice (USPAP) is a State Assessors Board mandatory renewal class which all certified assessing officers must complete once during a five-year renewal period. The State Assessors Board provides an on-line version of the USPAP class which fulfills the USPAP renewal requirement. To complete the on-line version of the USPAP class, a copy of the Appraisal Foundation's *Uniform Standards of Professional Appraisal Practice* book is required. The on-line version does not include a copy of the book. To request a copy of the *Uniform Standards of Professional Appraisal Practice* book published by the Appraisal Foundation, complete this form and submit it with the payment to the following address:

Michigan Department of Treasury
State Assessors Board
PO Box 30471
Lansing, Michigan 48909-7971

Enclose payment of \$18.50 payable to "State of Michigan". Please allow two to four weeks for delivery.

Name of Assessing Officer	Certification Number
Email Address	Daytime Telephone Number

A certified assessing officer may order the Appraisal Foundation's *Uniform Standards of Professional Appraisal Practice* book through the State Assessors Board only once during a five-year USPAP renewal period. The *Uniform Standards of Professional Appraisal Practice* book may also be purchased by a certified assessing officer expecting to attend a classroom-style renewal session. Requested books will be mailed to the certified assessing officer's mailing address currently on file with the State Assessors Board.

MULTIPLE ORDERS FOR ORGANIZATIONS

Organizations providing classroom-style instruction of a USPAP renewal session may order multiple copies of the Appraisal Foundation's *Uniform Standards of Professional Appraisal Practice* book from the State Assessors Board at the reduced rate of \$18.50 for each copy. To request multiple copies of the *Uniform Standards of Professional Appraisal Practice* book, complete the information below and submit this form with the appropriate payment to the State Assessors Board.

Enclose payment of \$18.50 for each book ordered payable to "State of Michigan". Please allow two to four weeks for delivery.

Name of Organization		Name of Instructor(s)
Location of Class		Date of Class
Mailing Address (Street, City, State, and ZIP Code)		Number of Books Requested
Name of Contact Person	Daytime Telephone Number	Total Payment Enclosed (\$18.50 X the number of books)